**Checklist for evaluating websites**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** | **Questions** | **Yes** | **No** | **Not sure** |
| **Content**Is the content relevant to my question? | 1. Did I get an answer to my question?
 |  |  |  |
| 1. Is the content complete?
 |  |  |  |
| **Level**Is the level in keeping with my question? | 1. Does it sufficiently go into detail?
 |  |  |  |
| **Topicality**Is the information sufficiently up to date? | 1. Is it up to date? (given my question)
 |  |  |  |
|  | **CONCLUSION**: Is my source relevant? |  |  |  |

 **Relevance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** | **Questions** | **Yes** | **No** | **Not sure** |
| **Authority**Is the author/organisation reliable? | 1. Is the author recognised in his field?
 |  |  |  |
| 1. Is the organisation behind the website well-known?
 |  |  |  |
| **Verifiability**Can the facts be verified? | 1. Are the author’s and organisation’s contact and background information shared on the website?
 |  |  |  |
| 1. Is the purpose of the website given?
 |  |  |  |
| 1. Are sources acknowledged?
 |  |  |  |
| **Objectivity**Is the information objective? | 1. Is the website free of sponsors?
 |  |  |  |
| 1. Is the subject illustrated from different angles?
 |  |  |  |
| 1. Is the information objective?

 ⇒ Free from prejudice / personal opinions? |  |  |  |
| **Accuracy**Are the facts correct? | 1. Are the facts and assertions correct?

 ⇒ Tip: check the information in other sources |  |  |  |
| **Appearance**Does it look professional? | 1. Does the website look professional?

 ⇒ Do the hyperlinks work? Professional layout? … |  |  |  |
|  | **CONCLUSION**: Is my source reliable? |  |  |  |

 **Reliability**