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| --- |
| A                                                                                   Poppodium de Gorilla                                                                                   Postbus 13                                                                                   7300 ZX  APELDOORN |
| B                                                                           Poppodium de Gorilla                                                                           t.a.v. mevrouw T. Turquoise                                                                           Belsingel 27                                                                           7336 TP   APELDOORN |
| C                                                                                 Poppodium de Gorilla                                                                                 Antwoordnummer 24                                                                                 7300 BH  APELDOORN |
| D                       VERTROUWELIJK                                                                                            Poppodium de Gorilla                                                                              t.a.v. Gerrit Geel                                                                                          Postbus 13                                                                                          7300 ZX  APELDOORN |
| E                                                                                   De heer G. Geel                                                                                   p/a Poppodium de Gorilla                                                                                   Belsingel 27                                                                                   7336 TP  APELDOORN |

**Post. Opdracht 2.   
Bekijk onderstaande adressering en vul het schema eronder in.**  
  
**Kruis in het onderstaande schema voor elke brief aan of het persoonlijk, zakelijk of vertrouwelijk is. Geef ook voor elke brief aan of ik hem wel of niet mag openen. (Als het afhankelijk is van het bedrijf kruis je beide aan)**

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| Brief: | Persoonlijk | Zakelijk | Vertrouwelijk |  | Wel  openen | Niet  openen |
| A |  |  |  |  |  |  |
| B |  |  |  |  |  |  |
| C |  |  |  |  |  |  |
| D |  |  |  |  |  |  |
| E |  |  |  |  |  |  |