**Checklist for evaluating websites**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** | **Questions** | **Yes** | **No** | **Not sure** |
| **Content**  Is the content relevant to my question? | 1. Did I get an answer to my question? |  |  |  |
| 1. Is the content complete? |  |  |  |
| **Level**  Is the level in keeping with my question? | 1. Does it sufficiently go into detail? |  |  |  |
| **Topicality**  Is the information sufficiently up to date? | 1. Is it up to date? (given my question) |  |  |  |
|  | **CONCLUSION**: Is my source relevant? |  |  |  |

**Relevance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** | **Questions** | **Yes** | **No** | **Not sure** |
| **Authority**  Is the author/organisation reliable? | 1. Is the author recognised in his field? |  |  |  |
| 1. Is the organisation behind the website well-known? |  |  |  |
| **Verifiability**  Can the facts be verified? | 1. Are the author’s and organisation’s contact and background information shared on the website? |  |  |  |
| 1. Is the purpose of the website given? |  |  |  |
| 1. Are sources acknowledged? |  |  |  |
| **Objectivity**  Is the information objective? | 1. Is the website free of sponsors? |  |  |  |
| 1. Is the subject illustrated from different angles? |  |  |  |
| 1. Is the information objective?   ⇒ Free from prejudice / personal opinions? |  |  |  |
| **Accuracy**  Are the facts correct? | 1. Are the facts and assertions correct?   ⇒ Tip: check the information in other sources |  |  |  |
| **Appearance**  Does it look professional? | 1. Does the website look professional?   ⇒ Do the hyperlinks work? Professional layout? … |  |  |  |
|  | **CONCLUSION**: Is my source reliable? |  |  |  |

**Reliability**